Student Online Test Preparation Checklist

1 hour (or more) prior to Test Time – 2 devices if possible.

- ☐ Check your computer for doing the test on.
- ☐ Ensure your phone is fully charged.
- ☐ Install Zoom on your phone or tablet.
- ☐ Decide on your testing area.
- ☐ Figure out where to place your phone.

Half-an-hour before Test Time:

- ☐ Start your computer and login to your course.
- ☐ Enter the Zoom room 10-30 minutes prior to the test.   Test your audio and relax.
- ☐ Put your books aside (out of reach).
- ☐ Have some blank paper handy for work.
- ☐ Have your calculator on your desk.
- ☐ Have a CLEAN formula sheet on your desk.

Best of luck on your exam!